

MADISON DISTRICT PUBLIC SCHOOLS
Special Board of Education Meeting
Wednesday, January 25, 2012 – 7:00 PM

Minutes of the Special Meeting of the Board of Education of the Madison District Schools, Madison Heights, and County of Oakland, Michigan held at Wilkinson Middle School, 26524 John R Road, Madison Heights, Michigan.

Special Meeting called to order at 7:00 PM, Mr. Al Morrison, presiding.

Mr. Melvin Rose led the Pledge of Allegiance.

1. Roll Call

Present: Hohner, Holder, Marr, Melchert, Morrison, Pittman, Rose

Absent: None

2. Public Comment Fundamentals

3. Public Comments: Ms. Jewell Jones, and Mr. Jim Danek

Board of Education requested a motion to go into Closed Executive Session.

Moved by Melchert, supported by Rose for the Board of Education to go into closed executive session with Mr. Lusk for Attorney/Client Communication per the Open Meetings Act.

Motion carried: 7-0

Board of Education returned to open session at 8:05 PM.

4A. Oakland Schools District Service Agreement

The district entered into an agreement with Oakland Schools for the purpose of obtaining services to provide an interim superintendent. In order to dissolve the agreement, the board must act in accordance with Paragraph 8 and vote to request that the ISD mutually agree to terminate the Agreement. The Board must then inform the ISD of its request in writing and obtain a written response.

Moved by Melchert, supported by Rose that the Board of Education President notifies the ISD Superintendent of the district's request to mutually terminate the District Service Agreement effective January 27, 2012.

Ayes: Marr, Pittman, Rose, Melchert

Nays: Hohner, Holder, Morrison

4B. Designation of Interim Superintendent

It is necessary for the district to have a designated superintendent of schools. The board must take action to name an interim superintendent who can assume the role on January 30, 2012. The duties of the interim superintendent shall be those listed in Exhibit A of the District Services Agreement for Interim Superintendent. Exhibit A is attached for reference.

Mr. Hohner motioned to Re-open Oakland Schools District Service Agreement placing another Interim Superintendent in place. **No Support**

Mr. Melchert motioned, Mr. Rose supported to have Ms. Michelle Schurman, CTP step in place as Madison Districts Interim Superintendent with help in guidance and direction when needed of Mr. David Hurnevich, and Mr. Christian Morales. The duties of the Interim Superintendent shall be those listed in Exhibit A of the district service Agreement for Interim Superintendent.

Board of Education recesses at 8:15 PM to talk with Ms. Schurman.
Open session reconvened at 8:40 PM.

Mrs. Schurman also stated that she would accept only if she had a full vote from Madison's Board of Education on:

- ✓ #1 Ms. Schurman would get security and patience with her finance position.
- ✓ #2 Ms. Schurman would receive 100% backing of all Board of Education members
- ✓ #3 Ms. Schurman would meet at some point to discuss additional compensation for taking over as Interim Superintendent.

Mr. David Hurnevich and Mr. Christian Morales would like it noted that by no way, shape or form will they be taking on the Interim Superintendent position. Mr. Hurnevich and Mr. Morales both agreed that they would be very willing to help Ms. Schurman during this transition whenever possible.

It is moved that the Board of Education name Ms. Michelle Schurman, CTP as Interim Superintendent of Madison District Public Schools effective January 30, 2012. The duties of the Interim Superintendent shall be those listed in Exhibit A of the District Service Agreement for Interim Superintendent. Mr. Hurnevich and Mr. Morales both agreed and are dedicated to help her during this transition.

Ayes: Holder, Marr, Morrison, Pittman, Rose, Melchert, Hohner

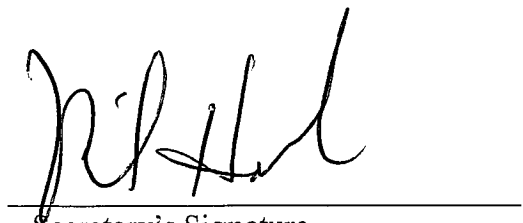
Nays: None

5. Adjournment

Board of Education meeting was adjourned at 8:51 PM.



President's Signature



Secretary's Signature

EXHIBIT A

BASE SERVICES

The Interim Superintendent shall be the Chief Executive Officer ("CEO") of the District. The Interim Superintendent is responsible for the effective operation of the District; general administration of all instructional, business or other operations of the District; and for advising and making recommendations to the Board of Education with respect to such activities. The Interim Superintendent shall perform all the duties and accept all of the responsibilities usually required of a Superintendent as prescribed by the Education Laws of Michigan, the rules and regulations of the Michigan Department of Education, laws and regulations of the United States, statutes of Michigan, and the policies, rules, and regulations established by the Board of Education.

1. Primary Activities

The Superintendent shall possess the following powers and be charged with the following duties:

- A. To be the CEO of the District, with the right to speak on all matters before the Board, but not to vote.
- B. To enforce all provisions of law and all rules and regulations relating to the management of the schools and other educational, social and recreational activities under the direction of the Board.

2. Responsibilities

- A. Keep the Board informed of the condition of the District's educational system; assure effective communication between the Board and the staff of the school system. Relay all communications by the Board regarding personnel to district employees and receive from all school personnel any communications directed to the Board.
- B. Prepare the agenda for Board meetings, in consultation with the President of the Board. Prepare and submit recommendations to the Board relative to all matters requiring board action, placing before the Board such necessary and helpful facts, information, and reports as are needed to ensure the making of informed decisions.
- C. Submit to the Board a clear and detailed explanation of any proposed procedure that would involve either departure from established policy or the expenditure of substantial sums.
- D. Develop and recommend to the Board objectives of the educational system; see to the development of internal objectives which support those of the Board.

- E. Develop and recommend to the Board long-range plans consistent with population trends, cultural needs, and the appropriate use of the District's facilities, and see to the development of long-range plans which are consistent with Board objectives.
- F. See to the development of specific administrative procedures and programs to implement the intent established by Board policies, directives and formal actions.
- G. See to the execution of all decisions of the Board.
- H. See that sound plans of organization, educational programs and services are developed and maintained for the Board.
- I. Maintain adequate records for the schools, including a system of financial accounts, business and property records, personnel records, school population and scholastic records. Act as custodian of such records and all contracts, securities, documents, title papers, books of records, and other papers belonging to the Board.
- J. Be directly responsible for news releases and/or other items of public interest emanating from all District employees that pertain to education matters, policies, procedures, school related incidents or events. Approve media interviews of this nature with District employees.
- K. Provide for the optimum use of the staff of the District. See that the District is staffed with competent people who are delegated authority commensurate with their responsibilities. Direct the work of all District staff.
- L. Summon employees of the District to attend such regular and occasional meetings as are necessary to carry out the educational programs of the District.
- M. Prior to action by the Board, recommend the appointment, discipline or termination of employment of the administrators of the District.
- N. Prior to action by the Board, recommend the appointment, discipline or termination of employment of teaching and non-teaching personnel of the District.
- O. See to the development throughout the District of high standards of performance in educational achievement, use and development of personnel, public responsibility, and operating efficiency.
- P. See that effective relations with employee organizations are maintained, assume ultimate responsibility for collective negotiations with employees of the District
- Q. Directs the preparation of the annual budget for adoption by the Board and administers the budget as enacted by the Board, acting at all times in accordance with legal requirements and adopted Board policies.

R. Makes recommendation for amending the adopted budget if necessary and in accordance with applicable law including the Uniform Budget Act.

S. Directs the preparation of a Deficit Elimination Plan if necessary. See that the development, authorization, and the maintenance of an appropriate budgetary procedure is properly administered.

T. See that all funds, physical assets, and other property of the District are appropriately safeguarded and administered.

U. File, or cause to be filed, all reports, requests and appropriations as required by various governing bodies and/or Board policies.

V. Establish and maintain liaison with community groups which are interested or involved in the educational programs of the District.

W. Establish and maintain liaison with other school districts, Oakland Schools, the Michigan Department of Education and the U.S. Department of Education.

X. Act on own discretion in cases where action is necessary on any matter not covered by Board policy or directive. Report such action to the Board as soon as practicable and recommend policy in order to provide guidance in the future.

Primary Relationships

The Interim Superintendent shall observe and conducts the following relationships:

A. Board of Education

- 1) As chief executive officer, be accountable to the Board of Education, as a Board, for the administration of the educational system and for the interpretation and fulfillment of the aforesaid functions, primary activities and responsibilities.
- 2) Attend, or have a representative attend, all regular meetings of the Board.
- 3) Represent the District as the chief executive officer in dealings with other school systems, professional organizations, business firms, agencies of government and the general public.
- 4) Report directly to the Board of Education, as a Board, and as required to all appropriate governmental agencies.
- 5) Act as reference agent for problems brought to the Board.
- 6) Work with the Board of Education to develop appropriate programs and policies, upon either the recommendation of the superintendent or the initiative of the Board of Education.

B. Administrators

- 1) Directly oversee the work of other central office personnel.
- 2) Hold regular meetings with Building Principals, Coordinators/Directors and all other administrators to discuss progress and educational problems facing the District.
- 3) Direct the operations and activities of administrators; see that they effectively guide and coordinate the operations and activities of the educational system; secure their assistance in formulating internal objectives, plans and programs; evaluate their job performance; and stand ready at all times to render them advice and support.
- 4) Approve the vacation schedules for administrators; and be personally responsible for all evaluations of administrators.

C. Others

- 1) Work with other Board employees and advisors, including auditors, architects, attorneys, consultants and contractors.
- 2) Hold such meetings with teachers and other employees as is necessary for the discussion of matters concerning the improvements and welfare of the schools. Represent the District in collective negotiations with recognized or certified employee organizations.
- 3) Attend, or delegate a representative to attend, all meetings of municipal agencies or governmental bodies at which matters pertaining to the public schools appear on the agenda.
- 4) Represent the District before the public, and maintain, through cooperative leadership, both within and without the District, such a program of public relations as may keep the public informed as to the activities, needs and successes of the District.
- 5) Receive all complaints, comments, concerns and criticisms regarding the operation of the District from the public, employees of the District, students and Board members.